

Post Title	Lecturer in Agricultural and Motor Vehicle Engineering
Location	Craven College, Skipton (Multi Site)
Rate of pay	Main Grade Lecturer (Points 5 – 14) £22,443 - £32,552 per annum
Hours	37 hours per week 24 hours per week teaching contact (864 hours per annum)
Responsible to	Head of School – Land-based Studies and Engineering
Special Conditions	<p>This post is subject to a probationary period of 6 months, upon successful completion of which will become permanent</p> <p>A full enhanced disclosure check via the DBS will be required for this post</p>
Closing Date	Sunday 2 June 2019
Interview Date	TBC
Post No.	A529

If you experience any difficulties in accessing any employment information or completing the College application form, please contact Lindsay Smith (Human Resources Assistant) lsmith@craven-college.ac.uk

BACKGROUND INFORMATION

The School of Land-based Studies and Engineering is located partly at the college's main Aireville campus and partly within Skipton's Livestock Auction Mart alongside a variety of land-based businesses. A wide range of full and part-time land-based qualifications are offered from entry level up to level 5 (Honours Degree). Much practical work takes place both on and off-site and within the College's workshops, equine, horticulture and animal units on the Auction Mart site. Apprenticeships are also offered in most subjects. The Motor Vehicle and Agricultural Engineering section offers a range of courses and apprenticeships in motor vehicle and agricultural and plant engineering. A comprehensive range of short courses is offered, many in conjunction with the College's commercial training arm, Tyro.

MAIN JOB PURPOSE

To teach a range of General, Agricultural and Motor Vehicle Engineering subjects. To assist with the co-ordination and development of Engineering courses within the Agricultural and Automotive Engineering Section.

KEY DUTIES AND RESPONSIBILITIES

- To assist with the effective planning and organisation of Engineering programmes, and teach on a range of Motor Vehicle, Agricultural Engineering and related courses with students of varying ability to include programmes specifically intended to re-engage learners with mainstream education
- To meet quality standards with particular reference to retention and achievement and contribute to monitoring and reporting on performance and continuous improvement within the Agricultural and Automotive Engineering Section;
- To assist the Centre Manager and Head of School with curriculum development and the expansion and development of the area;
- To develop and design learning materials for a variety of learners;
- To act as Programme Tutor for specific courses and to provide support and guidance to students, as necessary;
- To prepare, mark, assess and keep accurate records of students' performance;
- To implement appropriate Quality Assurance and self-assessment procedures and carry out relevant recording and administrative tasks in line with requirements;

- To assist in the promotion of Engineering and other courses in the Agricultural and Automotive Engineering Section and participate in marketing events as required;
 - To develop initiatives in order to generate income for the College;
 - To liaise with local agencies, schools and professional bodies associated with Agricultural and Automotive Engineering and be proactive in developing links with industry and raising the profile of the Section;
 - To function as an effective team member within the School and across the College, as appropriate;
 - To be responsible for the efficient and effective deployment of resources and equipment, in conjunction with the Engineering Technician and Co-ordinator of Agricultural and Automotive Engineering;
 - To attend relevant School/College team meetings in line with College requirements;
 - To assist with the induction and support of new and existing staff within the area in line with College procedures, as required;
 - You will be expected to be fully conversant with and implement the College's range of safeguarding policies and procedures, to ensure the health, safety and welfare of all learners and staff;
 - You will be expected to be fully conversant with the College's range of equality and diversity and safe guarding policies and procedures, to ensure the health, safety and welfare of all learners and staff;
 - To measure the success, retention, achievement and recruitment of your learners by different equality strands and put in place action plans to address any underperformance;
 - To ensure that interaction with learners is inclusive, fosters good relations between different groups of people, pays attention to specific needs identified through assessment and being mindful of cultural or gender differences;
 - To work closely with parents, guardians and outside support agencies in agreeing strategies that overcome barriers to participation or learning progression;
 - To participate in the College's Appraisal scheme and undertake professional updating/continuing professional development as required in line with the needs of the School and College;
 - Any other duties commensurate with grade as may reasonably be requested.
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PERSON SPECIFICATION

The person we are hoping to appoint will meet all the following essential requirements and some or all of the desirable requirements.

ESSENTIAL REQUIREMENTS

- Relevant professional qualification in Agricultural and/or Automotive Engineering to Diploma Level (Level 3);
 - Current teaching qualification to PGCE/Cert Ed level or equivalent;
 - Relevant experience of working within the agricultural engineering and automotive industry;
 - Previous experience of leading a team and the ability to undertake the role of Programme Tutor;
 - Ability to motivate and inspire learners, particularly those who may have history of poor engagement at school
 - Good administrative skills with the ability to maintain accurate and relevant records in line with quality procedures;
 - Ability to work both as an effective team member and on own initiative;
 - Ability to achieve consistently high standards under pressure;
 - Good organisational skills and ability to prioritise tasks effectively to meet tight deadlines;
 - High level of interpersonal skills;
 - Willingness and ability to liaise effectively with external bodies and agencies, including examination boards and employers;
 - Appreciation of quality issues in Further;
 - Willingness and ability to work flexibly to meet the needs of the College;
 - Willingness and ability to undertake further professional development linked to the School curriculum;
 - Ability to plan and implement activities, manage projects and work to targets;
 - Ability to liaise effectively with Management/staff and external bodies/agencies;
 - Current full driving licence and access to an appropriately insured vehicle.
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DESIRABLE REQUIREMENTS

- Experience of curriculum development and developing teaching and learning materials in relevant subjects;
 - Internal Verifier qualifications and experience;
 - Previous experience of teaching and assessing, in the Curriculum area;
 - Up-to-date knowledge of current qualifications and assessment systems in Post-16 sector;
 - Formal qualification in welding
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